

SUPPLY CHAIN CODE OF ETHICS

EFFECTIVE DATE: July 12, 2016

SECTION 2: Finance & Administration – Policy # F&A – 2.07

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SCOPE: Board Members, Executive Directors, Managers, staff, students, volunteers

RATIONALE:

To clarify the standards of practice expected of all individuals involved in supply chain activities on behalf of Tri-County Community Support Services (TCCSS).

POLICY STATEMENT:

TCCSS adopts the Ontario Broader Public Sector (BPS) supply chain code of ethics which reads as follows:

Goal: To ensure an ethical, professional and accountable BPS supply chain.

I. Personal Integrity and Professionalism

Individuals involved with Supply Chain Activities must act, and be seen to act, with integrity and professionalism. Honesty, care and due diligence must be integral to all Supply Chain Activities within and between BPS organizations, suppliers and other stakeholders. Respect must be demonstrated for each other and for the environment. Confidential information must be safeguarded. Participants must not engage in any activity that may create, or appear to create, a conflict of interest, such as accepting gifts or favours, providing preferential treatment, or publicly endorsing suppliers or products.

II. Accountability and Transparency

Supply Chain Activities must be open and accountable. In particular, contracting and purchasing activities must be fair, transparent and conducted with a view to obtaining the best value for public money. All participants must ensure that public sector resources are used in a responsible, efficient and effective manner.

III. Compliance and Continuous Improvement

Individuals involved with purchasing or other Supply Chain Activities must comply with this code of ethics and the laws of Canada and Ontario. Individuals should continuously work to improve supply chain policies and procedures, to improve their supply chain knowledge and skill levels, and to share leading practices

APPROVED: _____

(BOARD PRESIDENT)

DATE: _____